

**Overview and Scrutiny Committee – work programme 2009/10**

	<b>18 January 2010</b>
	Medium Term Financial Strategy
	<b>8 February 2010</b>
	<b>15 March 2010</b>
	<ul style="list-style-type: none"> <li>• Scrutiny Review of ICT Services – Progress report</li> <li>• Integrated Corporate Performance Report</li> <li>• Budget Monitoring Report</li> </ul>
	<b>26 April 2010</b>
	2 July 2010
	<ul style="list-style-type: none"> <li>• Presentations by Leader of the Council, Cabinet member (Corporate and Customer Services and Human Resources) and Cabinet Member (Resources)</li> <li>• Report on Scrutiny Review of External Communication</li> <li>• Monitoring of operation of new Customer Insight Unit</li> </ul>
	27 September 2010
	<ul style="list-style-type: none"> <li>• Integrated Corporate Performance Report</li> <li>• Cabinet response to Scrutiny Review of External Communication</li> </ul>
	18 October 2010
	29 November 2010
	<ul style="list-style-type: none"> <li>• Integrated Corporate Performance Report</li> <li>• Budget Monitoring Report</li> </ul>
	14 January 2011
	<ul style="list-style-type: none"> <li>• Medium Term Financial Strategy</li> </ul>
	21 February 2011
	<ul style="list-style-type: none"> <li>• Integrated Corporate Performance Report</li> <li>• Budget Monitoring Report</li> </ul>
	25 March 2011
<b>Other issues</b>	
<ul style="list-style-type: none"> <li>• Herefordshire Public Services – possible consideration of effectiveness of working arrangements</li> <li>• Herefordshire Partnership</li> </ul>	

**Further additions to the work programme will be made as required**



**Adult Social Care and Housing Scrutiny Committee Work Programme 2009/10**  
**Work Programme Presented for Consideration on 14 December 2009**

<b>25 January 2010</b>	
Items	<ul style="list-style-type: none"> <li>• Budget</li> <li>• Performance Monitoring</li> <li>• Review of Housing Allocation</li> <li>• Joint Strategic Needs Analysis</li> <li>• Review of Cabinet's Response to the Joint Scrutiny Review of the Transition From Leaving Care To Adult Life</li> </ul>
<b>31 March 2010</b>	
Items	<ul style="list-style-type: none"> <li>• Budget</li> <li>• Performance Monitoring</li> <li>• Procurement of Mental Health Services</li> <li>• Report on a planned Scrutiny event to be held on the Affordable Housing Policy linked to the Local Development Forum</li> <li>• Report on a one day event on the Scrutiny Review of Housing Allocation</li> <li>• Review of Cabinet's Response to the Scrutiny Review of the Support to Carers in Herefordshire.</li> </ul>
<b>21 June 2010</b>	
Items	<ul style="list-style-type: none"> <li>• Budget</li> <li>• Performance Monitoring</li> <li>• Action Plan Monitoring: the Scrutiny Review of the Support to Carers in Herefordshire, Joint Scrutiny Review Of The Transition From Leaving Care To Adult Life</li> <li>• Safeguarding Board, Adult Social Care – Improvement Programme</li> <li>• Presentation by the Cabinet Member (Environment and Strategic Housing)</li> </ul>
<b>26 July 2010</b>	
Items	<ul style="list-style-type: none"> <li>• Budget</li> <li>• Performance Monitoring</li> <li>• Scrutiny Review of Home Care Services</li> <li>• Review of Cabinet's Response to the Scrutiny Review of Housing Allocation</li> <li>• Presentation by the Cabinet Member (Older People &amp; Social Care, Adults)</li> </ul>
<b>25 September 2010</b>	
Items	<ul style="list-style-type: none"> <li>• Budget</li> <li>• Performance Monitoring</li> <li>• Safeguarding Board, Adult Social Care – Improvement Programme</li> <li>• Review of Cabinet's Response to the Scrutiny Review of Home Care Services</li> <li>• Procurement of Mental Health Services - update</li> <li>• Action Plan Monitoring: Scrutiny Review of Housing Allocation</li> </ul>

<b>13 December 2010</b>	
Items	<ul style="list-style-type: none"> <li>• Budget</li> <li>• Performance Monitoring</li> <li>• Action Plan Monitoring: the Scrutiny Review of the Support to Carers in Herefordshire, Joint Scrutiny Review Of The Transition From Leaving Care To Adult Life and the Scrutiny Review of Home Care Services</li> </ul>
<b>24 January 2011</b>	
Items	<ul style="list-style-type: none"> <li>• Budget</li> <li>• Safeguarding Board, Adult Social Care – Improvement Programme</li> <li>• Performance Monitoring</li> </ul>
<b>21 March 2011</b>	
Items	<ul style="list-style-type: none"> <li>• Budget</li> <li>• Performance Monitoring</li> <li>• Action Plan Monitoring: the Scrutiny Review of the Support to Carers in Herefordshire, Joint Scrutiny Review Of The Transition From Leaving Care To Adult Life and the Scrutiny Review of Home Care Services</li> </ul>

**Further additions to the work programme will be made as required**

**Children's Services Scrutiny Committee - Work Programme - 2009/10  
Suggested programme following the Committee on 11 Dec.09**

<b>Note:</b> All Councillors will be invited to a <b>seminar on Youth Provision</b> in the County at 9.30am Thurs 28 January 2010	
<b>Friday 19th March 2010 at 10.00am</b>	
	<ul style="list-style-type: none"> <li>• Youth Provision in the County (Note the seminar on 28 January will provide Members with a background to the issues)</li> <li>• Safeguarding and Vulnerable Children – Response to the CfPS Guide Top 10 Questions.</li> <li>• Capital Budget Monitoring.</li> <li>• Revenue Budget Monitoring</li> <li>• Performance Digest</li> <li>• Committee Work Programme.</li> </ul>
Scrutiny Reviews	-- Pupil Achievement at swimming at Key Stage 2 – awaiting data.

<b>14 June 2010 at 10.00am</b>	
	<ul style="list-style-type: none"> <li>• Annual Presentation by Cabinet Member (Children's Services)</li> <li>• Annual Presentation by Cabinet Member (ICT, Education and Achievement)</li> <li>• Mobile ICT working for Children's Social Workers – Result of pilot and timetable.</li> <li>• Capital Budget Monitoring.</li> <li>• Revenue Budget Monitoring</li> <li>• Performance Digest</li> <li>• Committee Work Programme.</li> </ul>
Scrutiny Reviews	--

<b>Note:</b> All Councillors will be invited to a seminar on (subject and date to be decided)	
<b>1 October 2010 at 10.00am</b>	
	<ul style="list-style-type: none"> <li>• Herefordshire School Task Group – Further Update</li> <li>• Travellers Children Team – update following the bringing 'in house' of the Service.</li> <li>• Capital Budget Monitoring.</li> <li>• Revenue Budget Monitoring</li> <li>• Performance Digest</li> <li>• Committee Work Programme.</li> </ul>
Scrutiny Reviews	--

<b>Note:</b> All Councillors will be invited to a seminar on (subject and date to be decided)	
<b>10 December 2010 at 10.00am</b>	
	<ul style="list-style-type: none"> <li>• Capital Budget Monitoring.</li> <li>• Revenue Budget Monitoring</li> <li>• Performance Digest</li> <li>• Committee Work Programme.</li> </ul>
Scrutiny Reviews	--

<b>11 March 2011 at 10.00am</b>	
	<ul style="list-style-type: none"> <li>• Capital Budget Monitoring.</li> <li>• Revenue Budget Monitoring</li> <li>• Performance Digest</li> <li>• Committee Work Programme.</li> </ul>
Scrutiny Reviews	--

Possible future items on:

- Consideration and contribution to the review of the Children and Young People's Plan – current draft timetable indicates this could come to Committee either October or December 2010.
- The 14 – 19 Strategy
- Foundation and Academy Schools
- Governance arrangements for the Children's Trust and partnerships.
- Delivery plans to be submitted to Committee for the Children and Young People Plan.

#### **Suggested themes or Issues identified by the Director for future agendas**

<b>Date</b>	<b>Subject</b>
To be confirmed	Be Healthy: Substance Misuse
To be confirmed	Economic Well Being: 14-19 / LSC / Connexions Changes / Plans
To be confirmed	Positive Contribution: Targeted / Integrated Youth Services
To be confirmed	Enjoy and Achieve: Attendance

In consultation with the Chairman and Vice-Chairman the Director of Children's Services is working up a programme of open seminars for Members based on defined themes.

**COMMUNITY SERVICES SCRUTINY COMMITTEE**

**WORK PROGRAMME PRESENTED FOR CONSIDERATION ON 7 DECEMBER 2009**

	<b>12 April 2010</b>
Items	<ul style="list-style-type: none"> <li>• Budget</li> <li>• Performance Monitoring</li> <li>• Edgar Street Grid – Update</li> <li>• PACT Meetings – Update</li> </ul>
	<b>Other issues</b>
Scrutiny Reviews	<ul style="list-style-type: none"> <li>• Review of Festivals in Herefordshire</li> <li>• Review of Access to Services</li> </ul>
	<b>28 June 2010</b>
Items	<ul style="list-style-type: none"> <li>• Budget</li> <li>• Performance Monitoring</li> <li>• Edgar Street Grid – Update</li> <li>• Action Plan Monitoring: Review of Community and Safety Drugs Partnership, Review of the Herefordshire Economic Development Strategy 2005- 25, Review of Tourism.</li> <li>• Scrutiny Review on Volunteering</li> </ul>
	<b>Other issues</b>
Scrutiny Reviews	<ul style="list-style-type: none"> <li>• Review of Festivals in Herefordshire</li> <li>• Review of Access to Services</li> </ul>
	<b>8 October 2010</b>
Items	<ul style="list-style-type: none"> <li>• Budget</li> <li>• Performance Monitoring</li> <li>• Edgar Street Grid – Update</li> <li>• Review of Cabinet's Response to the Review on Volunteering</li> </ul>
Scrutiny Reviews	<ul style="list-style-type: none"> <li>• Review of Festivals in Herefordshire</li> <li>• Review of Access to Services</li> </ul>
	<b>6 December 2010</b>
Items	<ul style="list-style-type: none"> <li>• Budget</li> <li>• Performance Monitoring</li> <li>• Edgar Street Grid – Update</li> <li>• Action Plan Monitoring: Review of Community and Safety Drugs Partnership, Review of the Herefordshire Economic</li> </ul>

	Development Strategy 2005- 25, Review of Tourism.
Scrutiny Reviews	<ul style="list-style-type: none"> <li>• Review of Festivals in Herefordshire</li> <li>• Review of Access to Services</li> </ul>
	<b>11 February 2011</b>
Items	<ul style="list-style-type: none"> <li>• Budget</li> <li>• Performance Monitoring</li> <li>• Edgar Street Grid – Update</li> </ul>
	<b>7 March 2011</b>
Items	<ul style="list-style-type: none"> <li>• Budget</li> <li>• Performance Monitoring</li> <li>• Edgar Street Grid – Update</li> <li>• Action Plan Monitoring: Review of Community and Safety Drugs Partnership, Review of the Herefordshire Economic Development Strategy 2005- 25, Review of Tourism and Review on Volunteering.</li> </ul>
Scrutiny Reviews	<ul style="list-style-type: none"> <li>• Review of Festivals in Herefordshire</li> <li>• Review of Access to Services</li> </ul>

**Further additions to the work programme will be made as required.**



**ENVIRONMENT SCRUTINY COMMITTEE WORK PROGRAMME**  
**Draft as at 7 January 2010 for presentation to Overview and Scrutiny Committee**

<b>IN DIARY - Monday 22nd March 2010 at 9.30am @ St Katherine's Hall Ledbury</b>	
	<ul style="list-style-type: none"> <li>• Carbon Management Performance – to include:               <ul style="list-style-type: none"> <li>• Council's intended actions to achieve the Carbon Reduction Targets.</li> <li>• Display Energy Certificates (DECs) – report on the efficiency of Council and School buildings including building profiles.</li> <li>• Reducing Energy Consumption – Street Lighting – update.</li> <li>• Environmental effect of staff travel &amp; Member travel to work arrangements.</li> <li>• Air Quality – progress in meeting NI186 (per capita reduction in CO2 emissions in the LA area)</li> </ul> </li> <li>• Management of the Council's Vehicle Fleet – further update.</li> <li>• Progress on actions following the Scrutiny Review of the Planning Service.</li> <li>• Progress Report on actions following the Scrutiny Review of the Travellers' Policy</li> <li>• Safer Roads Partnership – Update by Council's Member on SRP Board.</li> <li>• Capital Budget Monitoring</li> <li>• Revenue Budget Monitoring.</li> <li>• Report on Performance Indicators.</li> <li>• Committee Work Programme</li> </ul>
Reviews underway	<ul style="list-style-type: none"> <li>• -</li> </ul>

<b>EXTRA - APRIL 2010 (date to be confirmed) Brockington (subject specific meeting)</b>	
	<ul style="list-style-type: none"> <li>• Highway Maintenance Standards – Update .</li> <li>• Street scene –cleanliness and footway condition / performance.</li> </ul>

<b>IN DIARY – 7 June 2010 (Venue to be arranged)</b>	
	<ul style="list-style-type: none"> <li>• Annual Presentation by Cabinet Member (Environment &amp; Strategic Housing) – focusing on future issues.</li> <li>• Annual Presentation by Cabinet Member (Highways and Transportation). – focusing on future issues.</li> <li>• Progress report on actions following the Scrutiny</li> </ul>

	<ul style="list-style-type: none"> <li>• Review of On-Street Parking.(6 months from Nov)</li> <li>• Community Protection Team – further update.</li> <li>• Capital Budget Monitoring</li> <li>• Revenue Budget Monitoring.</li> <li>• Report on Performance Indicators.</li> <li>• Committee Work Programme</li> </ul>
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<b>EXTRA – July 2010 Brockington (subject specific meeting)</b>	
	<ul style="list-style-type: none"> <li>• Public Rights of Way and Highway Definitive Map – to assess overall performance and consider progress in addressing various issues identified at various meetings.</li> </ul>

<b>IN DIARY – 13 September 2010</b>	
	<ul style="list-style-type: none"> <li>• Good Environmental Management (GEM) – end of year performance report.</li> <li>• Progress report on actions following the Scrutiny Review of On-Street Parking.</li> <li>• Capital Budget Monitoring</li> <li>• Revenue Budget Monitoring.</li> <li>• Report on Performance Indicators.</li> <li>• Committee Work Programme</li> </ul>

<b>IN DIARY – 26 November 2010</b>	
	<ul style="list-style-type: none"> <li>• Capital Budget Monitoring</li> <li>• Revenue Budget Monitoring.</li> <li>• Report on Performance Indicators.</li> <li>• Committee Work Programme</li> </ul>

<b>IN DIARY – 28 February 2011</b>	
	<ul style="list-style-type: none"> <li>• Capital Budget Monitoring</li> <li>• Revenue Budget Monitoring.</li> <li>• Report on Performance Indicators.</li> <li>• Committee Work Programme</li> </ul>

Items for consideration as the programme is further developed:

- The effect on Herefordshire of changes to the Single Farm Payments system (e.g. hedge cutting, drainage ditch clearance)
- Any specific issues arising from Council Strategies or Plans.
- Contribute to policy development of LTP3. Draft timetable for the policy review indicates this could come to scrutiny in September 2010.
- Consideration of revised/reviewed Flood Defence Policy.
- Consider inviting the Environment Agency to discuss the environmental impact, of the Open Windrow Greenwaste composting facility at Morton-on-Lugg. (Minute 60 – Committee work programme and Minute 64)
- Colwall Railway Bridge – review any traffic/pedestrian safety issues arising (see Minute 65 of 20.4.09)
- Street Cleaning – performance monitoring update report following the change to the Services Delivery Partnership with Amey. (see 20.4.09)



**Health Scrutiny Committee Work Programme 2009/11**

The agenda will be based on:

- Quarterly Updates – Service Development
- Statutory Business including consultations
- Quality Assurance and Public Engagement
- Population Health and Equalities

<b>1 February</b>	
	<ul style="list-style-type: none"> <li>• Updates by Chief Executive of Hospitals Trust (to include Report on findings of Dr Foster report and action plan in response to it, lung cancer, stroke services.</li> <li>• WMAS update</li> <li>• NHS Herefordshire update (to include update on commissioning negotiations with WMAS, explanation of Healthcheck report (detail on targets not achieved) , LAA targets,</li> <li>• Report on progress against the Lightfoot review and action in response to the findings of the Committee’s review of the ambulance service in the light of the Lightfoot Review of the West Midlands Ambulance Service in Herefordshire – Progress Report</li> <li>• Quality Assurance and Data on Patient views</li> <li>• Provider Review including Provision of Mental Health Services</li> <li>• Joint Strategic Needs Assessment</li> </ul>
	<ul style="list-style-type: none"> <li>• To be scheduled – seminar on new performance framework when framework known</li> </ul>
Scrutiny Review	<ul style="list-style-type: none"> <li>• Report of Scrutiny Review of GP Services in Herefordshire</li> </ul>
<b>29 March</b>	
	<ul style="list-style-type: none"> <li>• Follow up points from previous meeting and “need to know” information from Health Trusts</li> <li>• Population Health (Housing and Health in Herefordshire)</li> </ul>
Scrutiny Review	<ul style="list-style-type: none"> <li>• Response to Scrutiny Review of GP Services in Herefordshire</li> </ul>
<b>18 June (</b>	
	<ul style="list-style-type: none"> <li>• Updates by Chief Executives of Health Trusts</li> <li>• Population Health</li> <li>• Examination of response to Swine Flu</li> </ul>
<b>30 July</b>	
<b>20 September</b>	

	<ul style="list-style-type: none"> <li>• Follow up points from previous meetings and “need to know” information from Health Trusts.</li> <li>• Quality assurance</li> </ul>
<b>22 November</b>	
	<ul style="list-style-type: none"> <li>• Updates from Chief Executives</li> <li>• Population health</li> </ul>
<b>21 January (</b>	
	<ul style="list-style-type: none"> <li>• Follow up points from previous meetings and “need to know” information from Health Trusts.</li> <li>• Population Health</li> </ul>
<b>18 March</b>	
Updates by Chief Executives of Health Trusts	